



Wisconsin Food Stamp Program

Food Stamp Six Month Report Form

Many Wisconsin households qualify for food stamp benefits for a twelve month certification period. A Food Stamp Six Month Report form is required to be completed and submitted at six months to have benefits continue for the full twelve month period.

Food Stamp Six Month Report form

A reminder notice will be sent to you in month four of the certification period, reminding you that the form will be sent the next month and asking you to save pay stubs and other important information to send in with it.

The Food Stamp Six Month Report form and instructions will be mailed to you about the last week in month five. You must complete the form and send it in for processing, by the date listed at the top of the form. Include verification of your income and other changes you report. If you lose your report form or do not receive it, you can request one from the local agency. If you have any questions about the form after you receive it, you may call your worker.

NOTE: If you do not return the form your food stamp case will close. If you return the form incomplete or unsigned, it will be returned to you and you must resubmit it.

Information reported on the Food Stamp Six Month Report form

You are required to report and answer all questions relating to the following information on the Food Stamp Six Month Report form:

- New address and changes in shelter and utility expenses,
- Change in legal obligation to pay child support,
- Changes in household composition (persons that have moved in or out, or newborns),
- Earned income for all employed or self-employed food unit members, and
- Unearned income sources and amounts for all food unit members.

For More Information:

- Contact Recipient Services at 1-800-362-3002 (TTY and translation services are available);
- Visit our web site at: <http://dhfs.wisconsin.gov/foodstamp/>; or
- Contact your local county/tribal social or human services agency.

The Department of Health and Family Services is an equal opportunity employer and service provider. If you have a disability and need to access this information in an alternate format, or need it translated to another language, please contact (608) 266-3356 or (608) 266-2555 TTY. All translation services are free of charge.

For civil rights questions call (608) 266-3465 or (608) 266-2555 TTY).